

OFFICIAL DOCUMENT

Membership Fee Schedule Annexure

A comprehensive, legally aligned fee structure for cooperative federation members, drafted in accordance with Government and Apex Federation principles, fully compliant with Indian cooperative law and regulatory frameworks.

Legal Framework and Compliance

Statutory Basis

This Annexure is issued pursuant to the powers conferred under the Constitution of the Federation and shall be read as an integral part thereof. All fees, deposits, and subscriptions specified herein are framed in compliance with cooperative principles recognised in India, Apex Federation practices employing the capital and corpus contribution model, and applicable provisions of Indian law.

Guiding Principles

The fee structure has been developed in accordance with principles of transparency, non-profiteering, and accountability. This ensures that all financial transactions and membership obligations are conducted in a manner that protects the interests of members whilst strengthening the Federation's operational capacity and regulatory compliance.

 **Centralised Administration:** All membership applications, fee collections, and related transactions are processed exclusively through the Managing Director's Office at the Head Office. Any membership issued outside this centralised system shall be deemed invalid and void.

General Legal Principles



Admission Fees

Admission fees are non-refundable in nature and shall be treated as Federation income. These fees represent the initial contribution towards administrative processing and membership establishment costs.



Refundable Deposits

Refundable deposits are interest-free, do not constitute income of the Federation, and are refundable upon exit subject to settlement of all outstanding dues and completion of exit formalities.



Annual Subscriptions

Annual subscriptions are nominal in quantum and are meant only for administrative and compliance expenses. These amounts facilitate ongoing operational requirements and regulatory obligations.

Non-Investment Character

No fee or deposit shall confer voting rights by payment alone, carry any assured return, or be treated as an investment instrument. The fee structure is designed purely for administrative and corpus-building purposes.

Digital Payment Mandate

All transactions must be conducted exclusively through online banking channels. Cash transactions are strictly prohibited. This ensures complete transparency, audit trails, and compliance with anti-money laundering regulations.

Centralised Authority

All memberships are issued exclusively by the Managing Director's Office. This centralised approach prevents mismanagement of funds and ensures consistent application of membership criteria across all levels of the Federation.

Strategic Alliance Members

Non-Governing | Platform & Facilitation Members

Class-I membership is designed for strategic partners, corporate entities, and organisations seeking platform access and facilitation services without governance participation. These members benefit from Federation services, networking opportunities, and collaborative platforms whilst contributing to the Federation's corpus and operational strength.

The admission fee structure for Strategic Alliance Members is calibrated based on organisational turnover, ensuring proportionate contribution. This tiered approach recognises the varying capacities of different organisations whilst maintaining accessibility for startups and MSMEs.

Admission Fee Schedule (Non-Refundable)

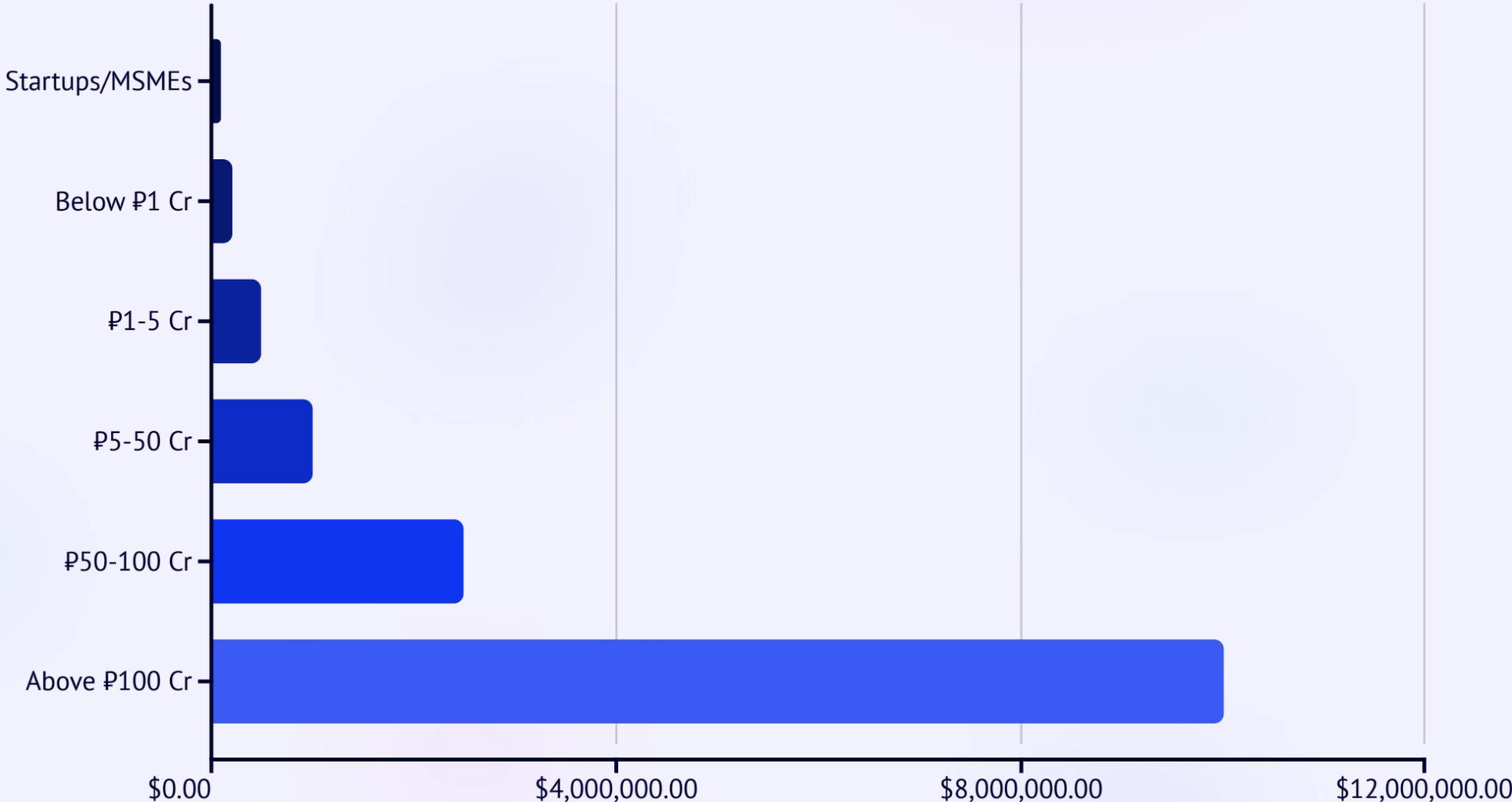
Category (Turnover-Based)	Admission Fee
Startups / MSMEs	₹25,000
Turnover below ₹1 Crore	₹50,000
₹1 Crore – ₹5 Crore	₹1,00,000
₹5 Crore – ₹50 Crore	₹2,00,000
Above ₹50 Crore	₹5,00,000

Important: All admission fee payments must be processed through the Managing Director's Office via digital banking channels only. Memberships issued through any other channel are invalid.

Refundable Corpus Deposits

Class-I: Security Deposit Structure

The refundable corpus deposit serves multiple purposes within the Federation's financial architecture. It functions as a security mechanism, contributes to corpus strengthening, and demonstrates the member's commitment to the Federation's objectives. Importantly, these deposits remain interest-free, reflecting the cooperative principle of mutual benefit without exploitation.



Corpus Maintenance

Deposits shall be maintained as Federation corpus and security, contributing to the overall financial stability and operational capacity of the organisation.

No Interest Payable

In accordance with cooperative principles and legal requirements, no interest shall be payable on these deposits during the tenure of membership.

Refund Protocol

Refund shall be processed after exit clearance, subject to settlement of all outstanding dues and completion of requisite formalities as per Federation bylaws.

Mandatory Centralised Processing: All deposit collections are processed exclusively through the Managing Director's Office via digital banking channels. Deposits collected through any other mechanism shall not be recognised by the Federation.

Federation Service and Facilitation Fees

Where services are rendered by the Federation to Strategic Alliance Members, the Federation may levy appropriate facilitation fees commensurate with the scope, scale, and value of services provided. This fee structure is designed to ensure sustainability of Federation operations whilst maintaining affordability and accessibility for members.

The facilitation fee framework recognises the diverse nature of member requirements and project complexities. Whether through annual retainers, project-linked percentages, or fixed arrangements, all fee structures shall be governed by separate, mutually agreed service agreements that clearly delineate deliverables, timelines, and payment terms.

Annual Facilitation Fee

₹25,000 to ₹5,00,000 per annum, calibrated based on the nature and extent of ongoing facilitation services provided to the member organisation.

Project-Linked Fee

1%–3% of total project value, applicable for specific initiatives, collaborations, or facilitation mandates where Federation involvement is substantial and measurable.

Fixed Retainer

As mutually agreed and documented in formal service agreements, providing flexibility for customised arrangements based on specific member requirements.

Governance Note: All service fees must be collected through the Managing Director's Office via approved digital payment channels. Service agreements executed outside this framework shall be considered invalid and unenforceable.

Working and Organisational Members

Federation Backbone | Governance & Execution

Class-II membership represents the operational backbone of the Federation, comprising organisational members at various hierarchical levels—from national bodies to panchagavya and cluster-level entities. These members participate actively in governance, policy formulation, and operational execution, forming the core democratic structure of the Federation.

The fee structure for Working Members is designed to be nominal yet meaningful, recognising both the varying capacities of organisations at different levels and their critical role in Federation functioning. Admission fees are deliberately kept accessible to encourage broad-based participation whilst maintaining organisational discipline and commitment.

Admission Fee Schedule (Nominal & Non-Refundable)

Organisational Level	Admission Fee
National Body	₹50,000
State Body	₹25,000
District Body	₹10,000
Block Body	₹5,000
Panchagavya / Cluster Body	₹1,000

 **Critical Compliance Requirement:** All Class-II memberships must be applied for and approved exclusively through the Managing Director's Office. Digital payment through authorised banking channels is mandatory. Cash transactions and decentralised membership issuance are strictly prohibited to prevent mismanagement and ensure accountability.

Working Member Deposits

Refundable Working Deposit Structure

The refundable working deposit for Class-II members serves as a critical instrument for ensuring discipline, accountability, and commitment to Federation objectives. Unlike admission fees, these deposits are fully refundable upon exit, subject to clearance of dues and completion of formalities. The deposit amounts are calibrated according to organisational level, reflecting the differential capacities and responsibilities across the Federation's hierarchical structure.



Discipline & Accountability

Deposits incentivise adherence to Federation bylaws, operational protocols, and ethical standards, creating a financial stake in responsible organisational behaviour.



Corpus Strengthening

Collectively, member deposits contribute to Federation corpus, enhancing financial resilience, creditworthiness, and capacity for strategic initiatives.



Compliance & Risk Mitigation

Deposits provide a mechanism for offsetting potential liabilities, ensuring that members maintain compliance with statutory and regulatory requirements.

Deposit Schedule by Organisational Level

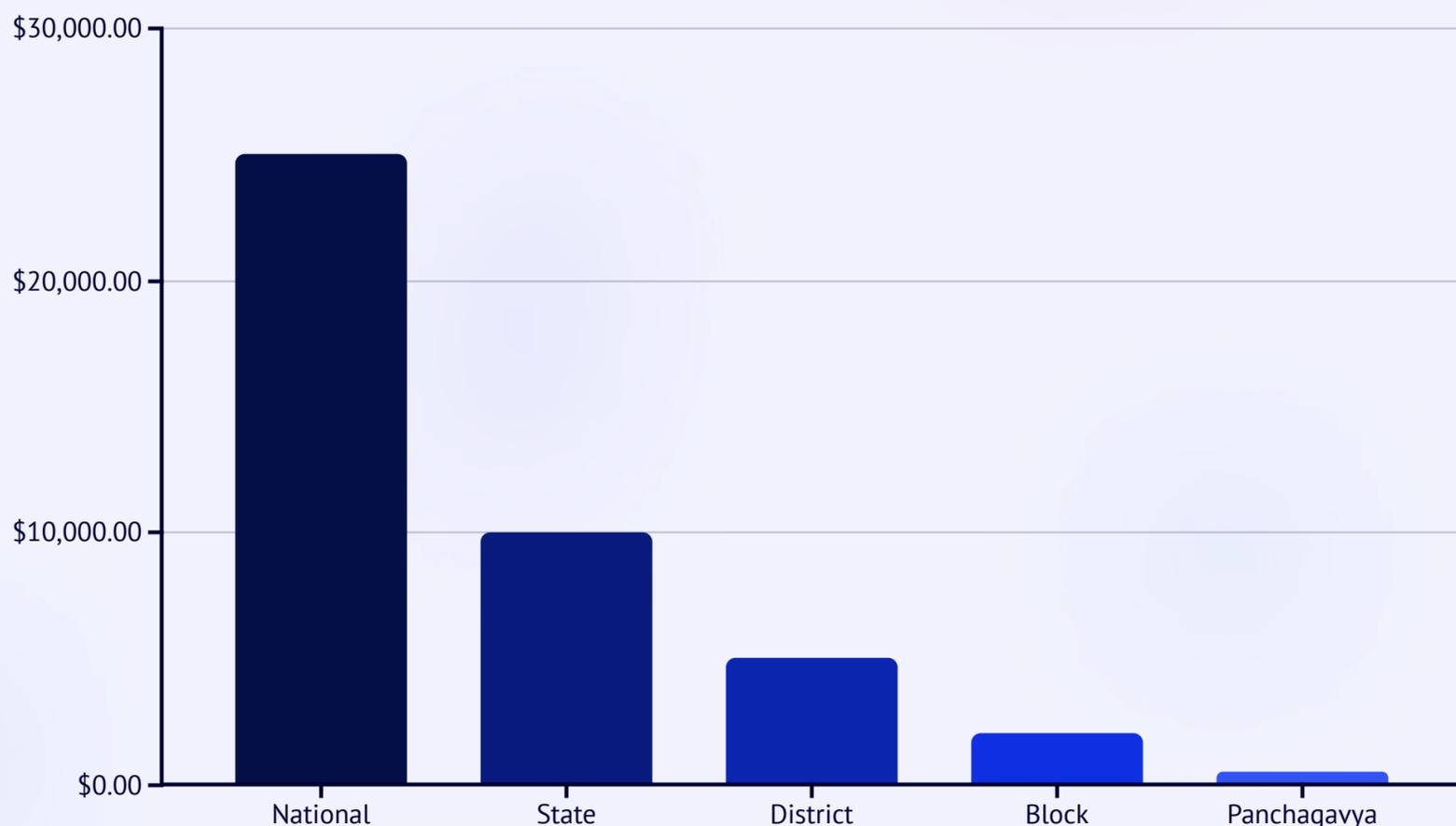
Organisational Level	Refundable Deposit
National Body	₹10,00,000
State Body	₹5,00,000
District Body	₹2,00,000
Block Body	₹50,000
Panchagavya / Cluster Body	₹10,000

Centralised Collection Mandate: All deposit payments must be remitted directly to the Managing Director's Office through digital banking channels. The Federation shall not recognise deposits collected through any other mechanism, and such collections shall be deemed unauthorised and invalid.

Annual Subscription Structure

Annual subscriptions for Working Members represent a nominal contribution towards administrative and compliance expenses. These recurring payments facilitate day-to-day operational requirements, including secretariat maintenance, statutory compliance, audit expenses, and basic administrative overheads. The subscription amounts are deliberately kept minimal to ensure accessibility whilst generating sufficient resources for essential functions.

The tiered subscription structure reflects the differential administrative loads and compliance requirements at various organisational levels. National bodies, with their broader mandate and higher compliance obligations, contribute proportionately more than grassroots-level organisations, ensuring equity and sustainability within the Federation's financial architecture.



- **National Body: ₹25,000 per annum**

Supporting apex-level administrative functions, policy research, national-level compliance, and coordination with government bodies and regulatory authorities.

- **State Body: ₹10,000 per annum**

Facilitating state-level operations, regional coordination, and compliance with state cooperative regulations and reporting requirements.

- **District Body: ₹5,000 per annum**

Enabling district-level programme implementation, local compliance, and coordination with block and cluster-level organisations.

- **Block Body: ₹2,000 per annum**

Supporting grassroots operations, member servicing, and local administrative functions at the block level.

- **Panchagavya / Cluster Body: ₹500 per annum**

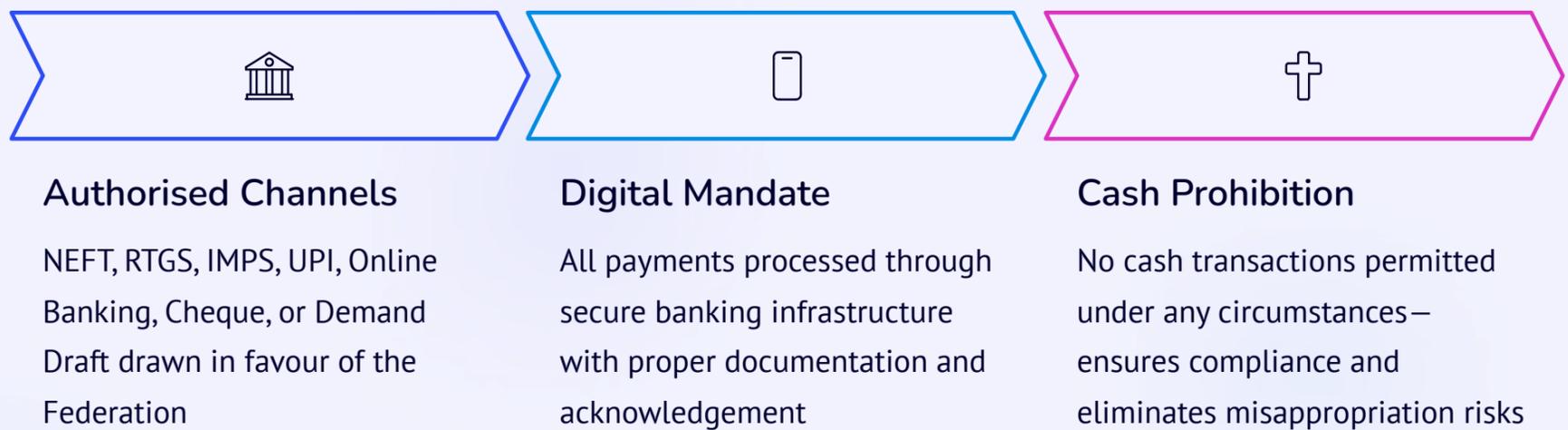
Maintaining basic administrative capacity and connectivity with higher organisational tiers, ensuring inclusive participation.

Payment Processing: Annual subscriptions must be paid through the Managing Director's Office via digital banking channels before the commencement of each financial year. Late payments may attract penalties as determined by the Board.

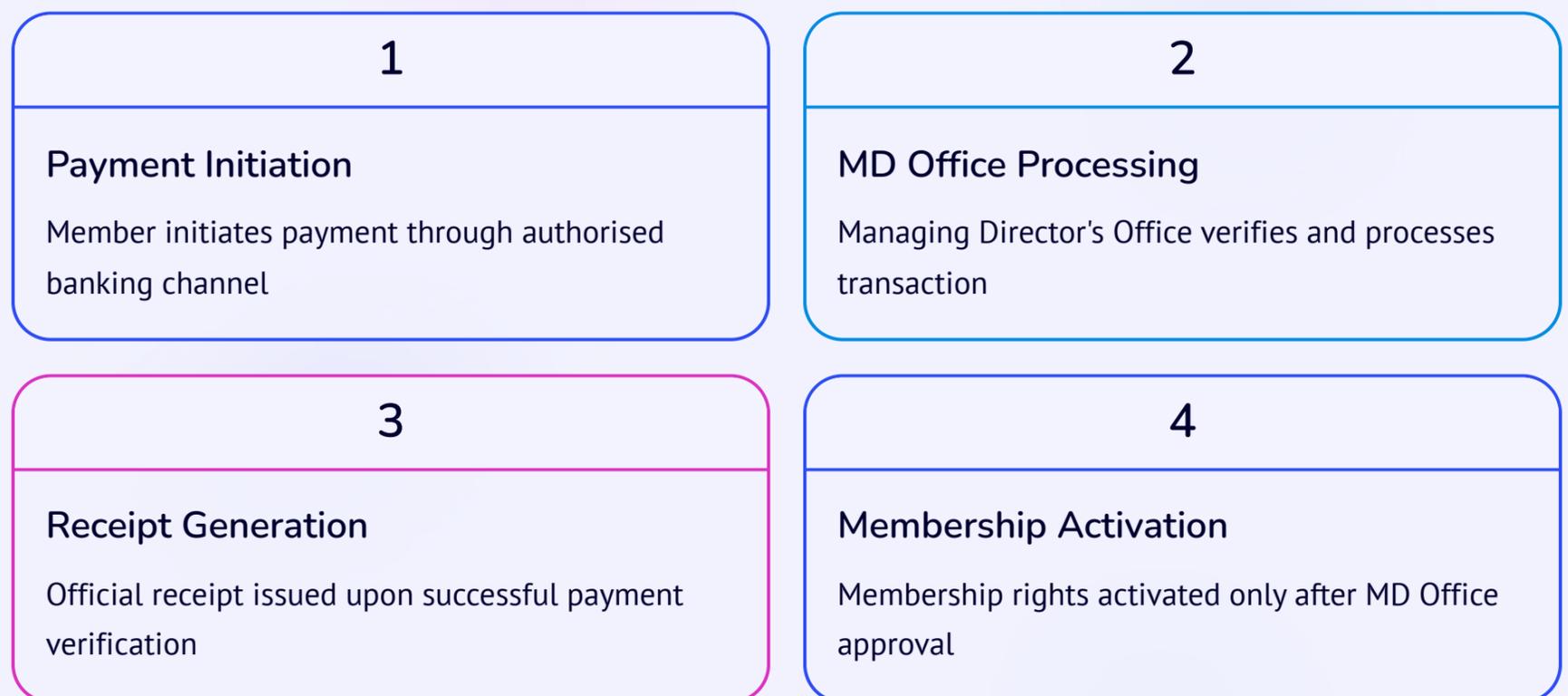
Mode of Payment

The Federation has adopted a comprehensive digital payment policy to ensure transparency, accountability, and compliance with anti-money laundering regulations and government directives on cashless transactions. All financial transactions—including admission fees, deposits, subscriptions, and service charges—must be conducted exclusively through authorised banking channels.

This mandatory digital payment framework serves multiple objectives: it creates an immutable audit trail, eliminates risks associated with cash handling, ensures real-time reconciliation, facilitates regulatory compliance, and demonstrates the Federation's commitment to modern financial governance practices. Members are required to maintain valid banking details on record with the Federation for all transaction purposes.



Critical Centralisation Requirement: All payments must be remitted directly to the Federation's designated bank account as notified by the Managing Director's Office. Payments made to any other account, individual, or intermediary shall not be recognised as valid by the Federation, and no membership or service rights shall accrue from such unauthorised transactions.



Enforcement Protocol: The Federation reserves the right to reject, reverse, or declare void any membership or transaction that does not comply with the prescribed digital payment protocol and centralised processing requirement. Members are advised to retain payment receipts and transaction confirmations issued by the Managing Director's Office as proof of valid membership.

Refund and Adjustment Policy

The Federation's refund policy is designed to balance member interests with operational requirements and regulatory compliance. Refundable deposits constitute a significant component of the Federation's corpus during the membership tenure, and their refund is subject to comprehensive due diligence to protect both member and Federation interests.

The refund process is governed by principles of natural justice, financial prudence, and regulatory compliance. Upon a member's decision to exit the Federation, the refund shall be initiated only after complete settlement of all outstanding dues, liabilities, obligations, and completion of requisite exit formalities. This ensures that departing members leave no unresolved financial or operational obligations that could adversely affect the Federation or remaining members.

- 1 — Step 1: Exit Notification**
Member submits formal exit application to the Managing Director's Office with required documentation
- 2 — Step 2: Dues Verification**
Federation conducts comprehensive audit of member's financial obligations, pending commitments, and outstanding liabilities
- 3 — Step 3: Clearance Processing**
All departments provide clearance certificates confirming no pending obligations; any outstanding amounts are adjusted from deposit
- 4 — Step 4: Refund Approval**
Managing Director approves refund after verification of complete clearance and settlement
- 5 — Step 5: Payment Processing**
Refund processed through digital banking channel to member's registered bank account within prescribed timeline

Interest-Free Refund
Refundable deposits shall be returned without any interest, consistent with their character as security deposits rather than investment instruments.

Adjustment Rights
The Federation reserves the right to adjust any outstanding amounts, penalties, or liabilities from the refundable deposit before processing the balance refund.

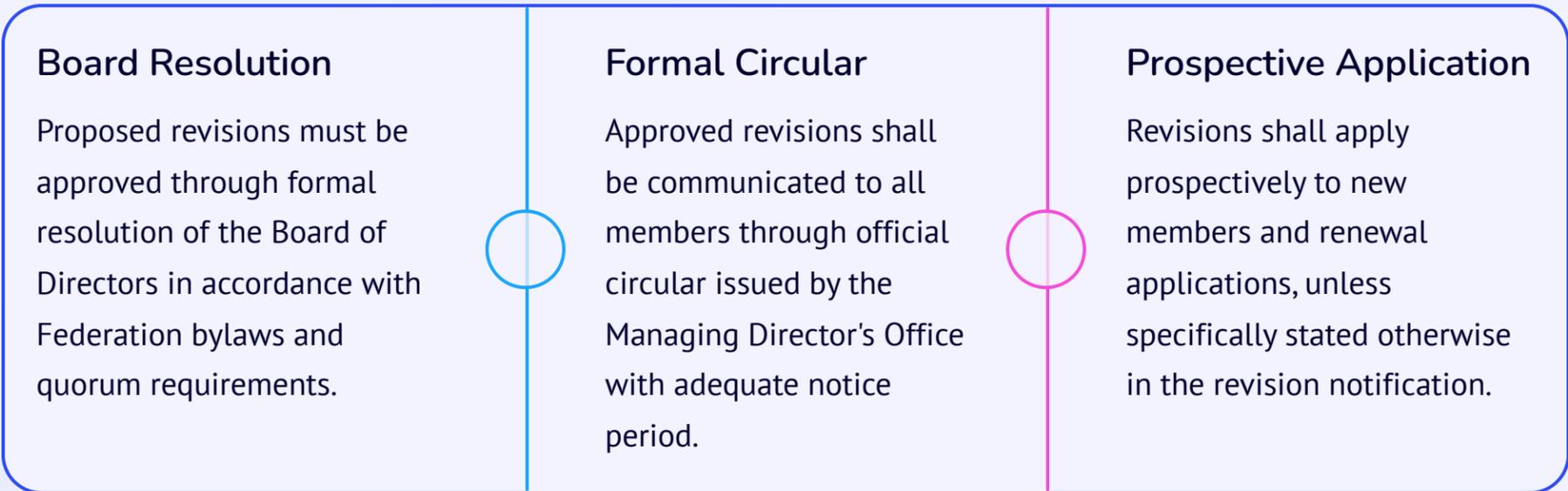
Exit Formalities
Refund is conditional upon completion of all exit formalities, including return of Federation property, settlement of project commitments, and clearance from all departments.

Centralised Refund Authority: All refund applications must be submitted to and approved by the Managing Director's Office. Refunds shall be processed exclusively through digital banking channels to the member's registered account. Any deviation from this procedure shall render the refund claim invalid.

Revision of Fee Structure

The Federation recognises that economic conditions, operational requirements, regulatory mandates, and organisational objectives evolve over time. Accordingly, the Board of Directors retains the authority to revise the fee structure periodically to ensure continued alignment with the Federation's mission, financial sustainability requirements, and prevailing economic realities.

Any revision to the fee structure shall be undertaken through a transparent, consultative, and legally compliant process. The Board shall consider factors including inflation trends, operational cost escalation, expansion of services, regulatory changes, and feedback from member categories before approving revisions. Such revisions shall be implemented in a manner that balances organisational needs with member affordability and equity considerations.



Protection for Existing Members

The Federation adheres to the principle of legitimate expectation and contractual sanctity. Accordingly, fee revisions shall not affect existing members retrospectively unless expressly stated in the revision circular and justified by extraordinary circumstances such as regulatory mandate or force majeure.

Existing members who have paid fees under the prevailing schedule at the time of their admission shall continue to be governed by those terms until their membership renewal or as otherwise specified in the revision notification.

Implementation Protocol

All fee revisions shall be notified at least 60 days in advance of their effective date to allow members adequate time for financial planning and compliance.

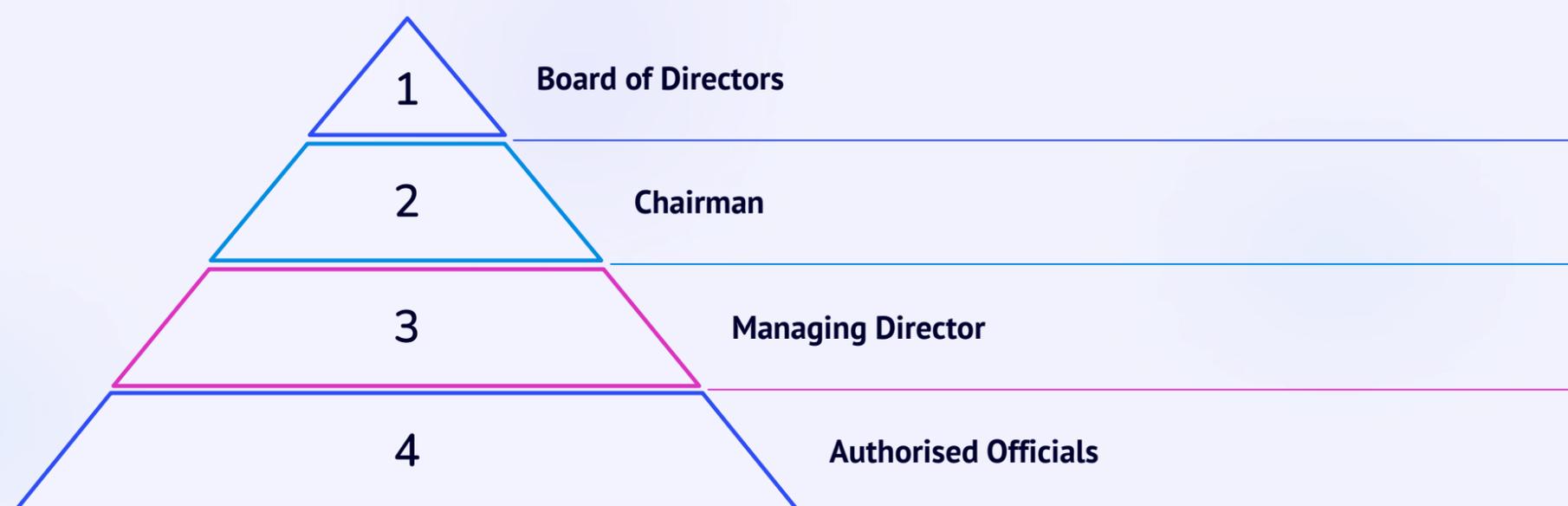
The Managing Director's Office shall maintain a comprehensive record of all fee revisions, effective dates, and applicable member categories for audit and compliance purposes.

Revision Authority: Only the Managing Director's Office is authorised to implement approved fee revisions and issue revised fee schedules. Any fee collection based on unauthorised or outdated schedules shall be deemed invalid, and concerned officials may face disciplinary action.

Final Authority and Interpretation

To ensure uniformity, consistency, and legal compliance in the application of this Fee Schedule, the Federation has vested final interpretive and enforcement authority in its senior management and Board of Directors. This centralised authority structure prevents fragmented interpretation, ensures equitable treatment of all members, and provides a clear escalation mechanism for resolving disputes or ambiguities.

The Managing Director, as the chief executive of the Federation and custodian of its day-to-day operations, exercises primary authority over fee collection, membership approval, and operational interpretation of this Annexure. The Board of Directors provides oversight, approves policy modifications, and adjudicates matters requiring strategic or legal determination. This dual-layer authority structure ensures both operational efficiency and strategic governance.



Interpretation Authority

The Board of Directors and Managing Director shall be the final authority for interpreting any provision of this Fee Schedule, resolving ambiguities, and determining applicability in specific circumstances.



Enforcement Powers

The Managing Director's Office is vested with authority to enforce compliance with this Fee Schedule, including rejection of non-compliant applications and disciplinary action against violators.



Legal Compliance Override

All provisions of this Fee Schedule remain subject to applicable law. In case of conflict between this Schedule and statutory provisions, the latter shall prevail.

-  **Exclusive Authority Declaration:** Only the Board of Directors, Chairman, and Managing Director are authorised to interpret, modify, waive, or grant exceptions to this Fee Schedule. Any representation, approval, or membership issued by unauthorised persons or offices shall be void ab initio and confer no rights upon the recipient. Members are advised to verify the authenticity of all communications through the Managing Director's Office.

Compliance and Validation Summary

This Membership Fee Schedule Annexure has been meticulously drafted to satisfy the highest standards of legal compliance, operational transparency, and governance excellence. The framework represents best practices in cooperative federation management, aligned with principles recognised by apex cooperative bodies, government regulatory frameworks, and international cooperative standards.

The fee structure is designed to be legally conservative, avoiding any characterisation as an investment scheme, profit-sharing arrangement, or unregistered financial instrument. It maintains clear differentiation between refundable and non-refundable components, explicitly disclaims interest obligations, and ensures that all fees serve legitimate organisational purposes rather than generating profits for distribution.



Legally Conservative

Structured to withstand legal scrutiny, avoiding characterisations as investment schemes or profit-sharing arrangements that could attract adverse regulatory attention.



Apex-Federation Compliant

Adheres to best practices and structural models followed by apex cooperative federations across India, ensuring acceptability by cooperative authorities.



NRLM-Compatible

Aligned with National Rural Livelihoods Mission frameworks, facilitating potential collaboration with government-sponsored rural development programmes.



Audit-Safe

Designed with clear documentation requirements, digital payment mandates, and centralised processing to facilitate clean audits and regulatory inspections.



Government-Presentable

Meets standards expected by government departments, regulatory authorities, and financial institutions for credibility and partnership eligibility.



Investor-Risk-Free

Explicitly disclaims investment returns, interest obligations, and profit-sharing to avoid characterisation as securities or financial products requiring additional registration.

Digital Payment Mandate

All transactions exclusively through online banking channels—no cash permitted—ensuring transparency and audit trail compliance.

Centralised Processing

All memberships and transactions processed exclusively through Managing Director's Office to prevent mismanagement and ensure accountability.

Validity Condition

Any transaction, order, appointment, or membership issued outside the Head Office authority is deemed invalid and void without exception.

Authorisation and Issuance

This Membership Fee Schedule Annexure is hereby issued under the authority vested in the Managing Director by the Constitution of the Federation and resolutions of the Board of Directors. It shall come into force immediately upon issuance and supersede all previous fee schedules, circulars, or communications on this subject.

All members, prospective applicants, and Federation officials are hereby notified that this Annexure constitutes the sole authoritative fee schedule. Any deviation, modification, or exception requires explicit written approval from the Managing Director's Office and must be documented through proper channels.



Digital-Only Transactions

All transactions must be conducted exclusively through online banking channels (NEFT/RTGS/UPI/Online Banking). Cash transactions are strictly prohibited without exception to ensure transparency, audit compliance, and prevention of financial irregularities.

Centralised Authority

All memberships are issued exclusively by the Managing Director's Office at the Head Office. This centralised approach prevents mismanagement of funds, ensures consistent application of membership criteria, and maintains operational integrity across all levels.

Head Office Mandate

Any transaction, order, appointment, membership, or authorisation issued outside the Managing Director's Head Office is invalid, void, and unenforceable. Members and officials must verify authenticity of all communications through official channels.

Final Declaration: The Federation reiterates that all financial transactions, membership approvals, fee collections, and related processes must flow exclusively through the Managing Director's Office via digital banking channels. Any deviation from this mandatory protocol shall be treated as unauthorised activity subject to disciplinary and legal action. This requirement is non-negotiable and applies to all categories of membership without exception.

Issued By:

Lokesh Rao Chavan

Managing Director

NFTC INDIA LTD

This document constitutes an official annexure to the Federation Constitution and shall be maintained as a permanent record. All queries regarding interpretation or implementation must be directed to the Managing Director's Office through official channels.